

## COMMISSIONER PROCEEDINGS

The Grant County Board of Commissioners met in Regular Session, Monday, June 21, 2010 at 9:00 a.m. Notice of the Meeting, including agenda, was posted on the First Floor Bulletin Board and at entrances of the Grant County Courthouse, Medford, Oklahoma, June 18, 2010 at 9:00 a.m., in accordance with Title 25, Sec 301-314.

The meeting was called to order at 9:00. After roll call, present were Commissioners Max Hess, Jerry Shaffer, Cindy Bobbitt, and Secretary Debbie Kretchmar. Arriving later were Ken Kiser, Penny Dowell, Jeri Donaldson, Rich Donaldson and Cecil Hoar arrived at 1:00 for the CBRI discussion.

Shaffer led the prayer and Bobbitt led the flag salute.

Bobbitt moved to approve June 14 minutes with corrections. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Shaffer moved to approve June Appropriations. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Bobbitt moved to approve Transfers of Appropriations. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Shaffer moved to approve payment of the June Payroll. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Hess moved to review Purchase Orders and Travel Claims. Bobbitt pulled PO #3243, Robyn Rapp, to check travel dates and PO #2912 Stacy Electric to check the cost. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Shaffer moved to approve payment of Purchase Orders and Travel Claims. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

2009-2010 DCR: 200, HULA, ROLAND, 70.00, ; 201, ABSOLUTE PEST CONTROL, 50.00, ;

GENERAL: 1175, Sheraton, 168.00, ; 1176, MANAGEMENT INFORMATION, 60.00, ; 1177, Canon Financial Services, 166.47, ; 1178, ENID TYPEWRITER, 26.88, ; 1179, AEBI, KATHRYN, 116.50, ; 1180, WAKITA HERALD, 109.50, ; 1181, B K Safety Services, 10.00, ; 1182, POSTAL SERVICE, 44.00, ;

HEALTH: 119, OK STATE DEPT. OF HEALTH, 11288.34, ; 120, OG&E, 272.01;

HIGHWAY: 2434, Shaffer, Jerry , 484.50, ; 2435, O REILLY AUTO PARTS, 113.94, ; 2436, MARTHA THOMAS, 996.00, ; 2437, BLUBAUGH AUTO PARTS, 159.40, ; 2438, STATE LINE GRAIN, 593.50, ; 2439, Unifirst, 887.18, ; 2440, WAKITA FOODLAND, 38.70, ; 2441, NORTHERN EQUIPMENT, 851.21, ; 2442, WARREN CAT, 875.48, ; 2443, MUNN SUPPLIES, 46.50, ; 2444, STATE LINE GRAIN, 72.00, ; 2445, PIONEER TELEPHONE, 287.32, ; 2446, LAMPTON WELDING SUPPLY, 22.28, ; 2447, BLUBAUGH AUTO PARTS, 301.35, ; 2448, Unifirst, 393.86, ; 2449, JACKS OUTDOOR POWER EQUIPMENT, 107.59, ; 2450, BAKERS ALTERNATOR & STARTER, 218.59, ; 2451, NORTHERN EQUIPMENT, 88.46, ; 2452, PIONEER TELEPHONE, 19.95, ; 2453, WARREN CAT, 235.23, ; 2454, Van Keppel, 98.42, ; 2455, WARREN CAT, 174.92, ; 2456, Triple J Publishing, 130.00, ; 2457, MEDFORD PATRIOT STAR, 40.95, ; 2458, POSTMASTER, 44.00, ; 2459, NORTHERN EQUIPMENT, 1010.00, ; 2460, FARMERS GRAIN, 70.00, ; 2461, MUNN SUPPLIES, 119.04, ; 2462, NORTHERN EQUIPMENT, 526.96, ; 2463, VAN KEPPEL, 376.36, ; 2464, DUB ROSS COMPANY, 5487.76, ; 2465, ENID MACK SALES, 157.50; 2466, SUNBELT, 9925.05, ; 2467, BRIDGE & HIGHWAY MATERIALS , 9933.84, ; 2468, BRIDGE & HIGHWAY MATERIALS 13737.99, ;

SALES TAX -FD HAW: 61, O REILLY AUTO PARTS, 188.30, ; 62, CHIEF FIRE & SAFETY, 350.00, ;

SF: 64, BOB BARKER COMPANY, 331.50, ; 65, Tonkawa Towing, 100.00, ; 66, XEROX, 143.83, ;

Shaffer moved to approve Lease Purchase renewals on equipment for District 1, 2, &3 and courthouse Geothermal Equipment for FY 2010-2011. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Bobbitt moved to approve OPERS resolution for Elected Officials retirement as the same as last year. Officers contribute 10% and the county matches with 15.5%. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Bobbitt moved to approved Code C for Employee OPERS contribution. The 1% increase will be split with employees paying 8.5% and county matching 11.5%. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Shaffer moved to approve Notice of Sale by Sealed Bid for the 14x64 trailer at the rock quarry near Newkirk. Closing for the bid will be July 2, 2010 at 4:30 and the opening will be July 6, 2010 at 10:00 a.m. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Shaffer moved to table approval of Property & Liability Insurance until next meeting. The commissioners would like to visit with ACCO again on Wednesday. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Bobbitt moved to approve Health Dept Monthly Report, subject to audit. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Hess moved to table Designation of Receiving and Requesting Officers for Medford Library. Documents were not received prior to meeting. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Shaffer moved to table the E911 Agreement with Woods County until June 28<sup>th</sup> to get further information. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Hess moved to approve Medford Patriot Star to publish the minutes. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Bobbitt moved to sign Purchase Contract with ODOT Revolving Fund for District 2 grader. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Shaffer moved to recess for lunch at 12:00. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

Hess moved to reconvene at 1:00. Bobbitt seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

In summary, beginning July 2010, CBRI & CIRB funds that were regulated at ODOT will now be sent to the counties for regulation and disbursement. It is up to the county to set up a separate account since these funds can not be co-mingled with other county funds. It was discussed that bridge and road materials will be purchased from an available highway account and then when the project becomes completed by 25%, 50%, 75% or 100% or some other approve percentage a claim will be made and a purchase order issued against either the CBRI or CIRB account for reimbursement of actual costs.

The CBRI & CIRB funds will be direct deposited to the Treasurer beginning July 2010 with final distribution of previously deposited funds deposited July through September 2010 initially then monthly thereafter. Rich Donaldson will be notified of its arrival and when he receives confirmation, it will be deposited to the highway funds and he will divide the correct amount to each district. Donaldson will inform the clerk so monthly appropriations can be done. The shop executive assistants will be responsible for getting the paperwork to Rich in order to file with the claim forms for reimbursement.

Donaldson has been tracking these fund anyway, the only difference will be the funds are in Grant County not at ODOT.

CED #8 will produce job piece numbers so the projects can be tracked.

Bobbitt requested the corrected minutes and agendas be emailed to her and Korina.

Bobbitt requested Kretchmar to contact NODA to get all 911 disbursement reports to verify that all 2% admin fees have been reimbursed to Grant County.

Bobbitt informed the Board that Grant County was recognized for its help with the Census. Grant County is 66-67% counted.

Other comments from Bobbitt were as follows: As a general rule I do not read gossip papers or any thing like that, but this morning under my door in my office I found a nice little deal on a letter to editor. I would like this included in our minutes. Mandy Smith wrote the letter – she said she was working on the website on her own time but on the tape here, let's listen to the tape. (tape-Mandy, I can get it completely created and then show him (Rich) how to go in and do all update)

I don't feel like another employee in the courthouse should be able to go in and ask another employee to do something without checking with their boss. I don't believe Mandy had a right to volunteer another employee for work. That's the first comment.

If Rich Donaldson was to do the website, he would do it after hours and his after hour wages are around \$22.00 an hour. His after hour wages including have benefits (FUTA, SUTA, FICA, insurance, etc) and would be much more than \$20. He would also have to be in here on Monday's during meeting and I know it was brought up that you would allow him to listen to your tapes.

Penny and Mandy could listen to tapes on their leisurly time. For two weeks we have had Mandy in our board meeting, last week for the entire time.

Okay, let's listen to more of the tape (tape-Mandy, We propose with Penny's permission I have been given time during regular business hours to develop the website.) With Penny's permission she (Mandy) is going to do this (website) on county time to create the website. And in her article she says that including all the work done by her was done on her own time at home for this presentation on her own accord.

What was written in the article was that Mandy was doing it on her own time at home but what she said at the meeting was that she was going to be paid by Penny to do this. Her saying that she was going to do this at home on her own was false. She said right here on the tape that 'with Penny's permission she would do it at work'

Mandy also said that Korina's proposal would cost a minimum of \$10,400 per year. Well that again is an out and out false lie. Copies of the Purchase Orders that have already been paid for such services include March \$120, \$80 for April, \$50 for May, January & February \$230. This hasn't cost that much.

Korina is very professionally and completes the articles for the website during the time of the meetings. Therefore she does not bill more hours following the meeting.

Hess said that it really has not cost the county general anything, right.

Bobbitt said no not yet, but a Purchase Order to Triple J for June was needed.

Bobbitt moved to adjourn at 2:40. Shaffer seconded. Motion carried. Hess, aye; Shaffer, aye; Bobbitt, aye.

BOARD OF COUNTY COMMISSIONERS  
GRANT COUNTY, OKLAHOMA

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Max L Hess, Chairman

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Jerry M Shaffer, Vice Chairman

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Cindy R Bobbitt, Member

ATTEST:

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Debbie K Kretchmar, Count Clerk